

PASSPORTS PLUS, INC
HOUSTON POLICE DEPARTMENT CLEARANCE ORDER FORM

To obtain your Houston Police Clearance, send us the following at the address above:

- This order form;
- 1 completed Houston Police Clearance application form;
- 1 clear **VALID** copy of one of the following: Driver's License, Texas I.D. Card, Birth Certificate or Passport. **Expired licenses, identification cards and passports will not be accepted.** If you have ever been arrested by this department, you must include a legible set of fingerprints.

Applicant's Name: _____

The Date You Need the Police Clearance by: _____

Shipping Address: _____

City: _____ State: _____ Zip code: _____

Phone #: (____) _____ - _____ Attention: _____

FEDERAL EXPRESS WILL NOT DELIVER TO A P.O. BOX. YOU MUST BE HOME TO SIGN FOR THE PACKAGE.

SERVICE FEE: <i>Please choose one:</i> \$40.00 <input type="checkbox"/> (3-4 days) \$60.00 <input type="checkbox"/> (same day)
AGENCY FEE: \$9.00
DELIVERY CHARGE: \$23.00 (FedEx Express)
TOTAL BALANCE: \$ _____

We accept Visa, MasterCard, American Express, Discover, money orders, personal, certified and company checks payable to "**Passports Plus, Inc**" in U.S. dollars only. **No personal or company checks will be accepted for same day processing.**

Credit Card Type**: Visa MasterCard American Express Discover

Card #: _____ Exp. Date: _____

Name on card: _____

** Credit card payment is subject to a 3% or \$3 charge, whichever is greater.

Signature (s)

Date